

# The Supreme Court of Texas

Texas Process Server Review Board

P. O. Box 12066

Austin, Texas 78711

Fax - 512-463-1117

## EDUCATIONAL PROVIDER COMPLAINT FORM

*State law does not authorize this Board to seek or obtain restitution on your behalf. You should always consult with an attorney to determine if you have any rights or remedies under Texas law.*

**Please print or type clearly and provide as much detail as possible:**

### **Information About You:**

Your name: \_\_\_\_\_

Your address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number: (        ) \_\_\_\_\_, Cell Phone (        ) \_\_\_\_\_

Email Address: \_\_\_\_\_

### **Information Pertaining To The Educational Provider About Whom You Are Complaining:**

Name of Instructor: \_\_\_\_\_

Name of Approved Civil Process Course: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number: (        ) \_\_\_\_\_ Date Attended: \_\_\_\_\_

*Please set out on additional pages a detail statement of the specific facts and grounds upon which your complaint is based. Include information which will apprise the Board of the complaint matter. Attach any documents or exhibits supporting your complaint, including written contracts, checks, receipts, etc. Attach a list of names and addresses of any person who can verify the matters upon which your complaint is based.*

I swear, under penalty of perjury, that all materials contained in this complaint, including material facts contained in the attached pages detailing my complaint, are true and correct.

\_\_\_\_\_  
Your Signature

Subscribed and Sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public

***This form must be signed and dated before a Notary Public for the PSRB to investigate and process your complaint.***

*Approved 01/25/08*